



**Ulverston BID Meeting Minutes - 19<sup>th</sup> February 2020 – Coro**

**Attending:** Jan Hancock (Town House), Michelle Scrogam (Pure ), Beth Kennedy (Coro Hall), Gavin Knott (Appleseeds), Judith Pickthall (Town Council), Janette Jenkinson (SLDC), Justin Wales (PM ).

**Apologies:-** Dennis Round (Siemens), , Sarah Mammatt (The Northern Line), Tony Martinez (Cumbria Teaching Agency), Janet Heffernan (SJB School), Suzanne Edgley (The Best Of), , Jacqui McCloy (Tritech), , Andy Poole (Original Men's Room), Wendy Barry (Avanti Capitola)

**Absent:-** Richard Butler ( UVHS )

**Items for discussion:-**

Item	Meeting Note	Action
1	<b>Members Present</b> As Above.	
2	<b>Apologies &amp; Absent</b> As above	
3	<b>Previous minutes approval and Feedback</b> The previous minutes were approved. All actions were complete.	
4	<b>Correspondence from the Chair</b>  a) Britain In Bloom. A seminar in Birmingham will be attended by Justin and Jan 21 <sup>st</sup> Feb  b) The revote expenses via SLDC have been approved.  c) Justin has requested payment for his services in advance i.e. Mid-month for the current working period. Payment currently 24 <sup>th</sup> of month with a request to move to 14 <sup>th</sup> now agreed.  d) An invitation to the SLDC local plan review has been received. Jan & Justin to attend. 6 <sup>th</sup> Mar. A drop in session will be organised for all to participate – probably at the Coro.  e) The Westmorland Gazette and Evening Mail both carried articles re the Revote by BID.	Justin / Jan Hancock    Justin / Jacqui   Jan & Justin

	<p>f) We have two free invites for the Future High Street Conference in Nottingham 18<sup>th</sup> Mar. Justin &amp; Michelle to attend. Beth to check diary. Justin to sort arrangements.</p> <p>g) Request received to discuss BID with Windermere councillor 11th Mar. Jan &amp; Justin to liaise.</p>	<p>Justin, Beth, Michelle</p> <p>Jan &amp; Justin</p>
5	<p><b>Finance</b></p> <p>a) Jacqui away &amp; no detailed finance report discussed. No further funds will be approved until review with Jacqui on potential outcome for ongoing commitments.</p>	<p>Jan. Justin &amp; Jacqui</p>
6	<p><b>Grant Application</b></p> <p>Grant application for the Friends of X112 received. Not discussed until Item 5 above cleared.</p> <p>CCTV submission from Town Council sent for information only. Agreed sum paid.</p> <p>The application for funds related to the Car Park joint initiative with Town Council received as part of the paper trial.</p>	
7	<p><b>Justin Update.</b></p> <p>The budget for the <b>Ulverston in Bloom</b> has been established. This will cover the increase to 150 baskets and all associated planting and maintenance work. The train station will be move involved this year with route to and from cleaned by the BID. The glass canopy at the station is a mess and any work on this from perhaps Better Connected would be worthwhile. Judith to follow up.</p> <p>The Merc garage is to have a flower bed on route to town to contribute to this area.</p> <p>We will also be involved in the Town Pound area, Gill banks and the clear up at the bottom end Market street adjacent the solicitors.</p> <p>Budget comes to £13,762.</p> <p><b>Healthy Ulverston</b> initiative to be noted via BID web site and also advertise with email, social media to all WiFi connectors and Choose site.</p> <p><b>Regional BID</b> managers meeting held forming a new network of five local BIDs. Some discussion re Heart of Ulverston (now not being run by Evening Mail) for the future – perhaps a BID sponsored event could follow.</p>	<p>Judith</p>

9	<p><b>Delegate Reports</b></p> <p>No Cumbria Better Connected or GSK meeting to report on.</p>	
10	<p><b>AOB</b></p> <p>Big thanks to Sophie for comprehensive report in response to Dennis question of the use of Choose site and social media. Circulated with minutes.</p> <p>Some corrections completed for wording on Facebook account followed up by Suzanne for Ulverston Information Hub.</p> <p>The mental health first aid training initiative through the BID is being followed up by Justin with Richard Butler for local schools. We must stress this is not an accredited national organisation training programme and as such we need to check suitability for all involved.</p> <p>A Ulverston Community Partnership grant application for distribution costs is on its way. BID have not taken advert space this year.</p> <p>The Revote brochure will be posted to all BID levy payers when available ~8<sup>th</sup> April. A follow up from Board will be required and Jan to split up the town into sections and each member will be required to call each in BID levy payer in their section to check receipt and answer any questions.</p> <p>Dates for future meetings. Agreed at 3<sup>rd</sup> Wed of each month.</p> <p>18<sup>th</sup> Mar, 15<sup>th</sup> Apr, 20<sup>th</sup> May, 17<sup>th</sup> June, 15<sup>th</sup> Jul, 19<sup>th</sup> Aug. (possible final wind-up if revote rejected).</p> <p>A meeting location for 15<sup>th</sup> Mar – Trittech 6.00pm.</p>	<p>Justin</p> <p>Jan Hancock</p>